

DNBC website: HOME PAGE - editing

HOME PAGE - editing

The Home Page of this website is based on a Theme provided by Bowls Australia. As listed below, there is provision for many types of information, but the order they appear cannot be altered.

At the time of writing this website uses the following home page sections:

Slider: These are images that roll across the top of the site at short intervals. The images and text are user supplied and can be easily changed.

Info: These are short descriptions of areas of the site that may be useful for a site visitor to quickly find information. Three will fit across the normal screen.

News: This is where site *Posts* are displayed and has a link to the post archive. Again, four posts can fit across the screen. Currently, Posts are not deleted as they represent a historical record of club activities.

Events: This is where site *Upcoming Events* are displayed in date order and has a link to the event archive. Again, four events can fit across the screen. An event will disappear from the front page automatically when past but will remain in the archive until deleted, which should be as soon as they are past.

Sponsors: A scrolling display of all sponsors is shown at the bottom of the Home Page.

The unused sections; **TextInfo** (an opportunity to enter a large amount of explanatory text) and **Galleries** (an opportunity to display image galleries) are not used here, so that the Home Page does not get too cluttered.

Both the unused sections are covered elsewhere:

TextInfo in a page titled *Dalkeith Nedlands Bowling Club (Inc.)*, which is accessible from the first slider picture, and from other places in the site.

Galleries can be found under the main menu item *Picture Gallery*, where all public photo galleries are accessed.

DNBC website: HOME PAGE - editing




Next Steps

 [Edit your front page](#)

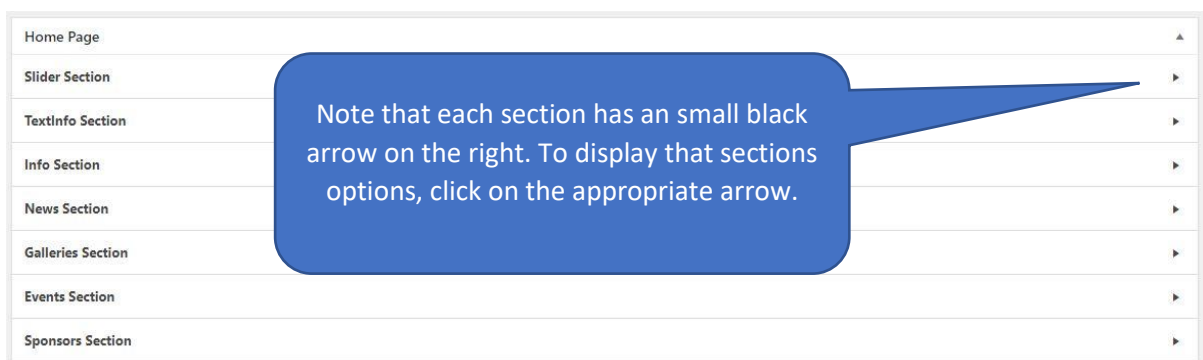
Click *Edit your front page*

 [Add additional pages](#)

 [Add a blog post](#)

 [View your site](#)

Scroll down the page until you get to this area.



See following pages for details on each section




Slider Section

This section can have several images that will slide across the top of the Home Page at a few seconds interval. Each image has a link to another page in the site. This sites first slider has a link to a web page that describes the clubs facilities. At time of writing, the site has five sliders with links to information on:

DNBC website: HOME PAGE - editing

1. the club's facilities,
2. for hirers of the venue,
3. barefoot bowling,
4. pennant and social bowls,
5. some aerial views of the club taken from a drone.

Click on the Slider Section to drop the entry fields.

Slider Section						
Slider Slides						
	Image	SubTitle	Title	Text	Link	Link Text
1			Dalkeith Nedlands Bowling Club		http://www.dalkeithn	Click here to see what we can offer you ...
2		Why not hold your next function @	Functions @ Dalkeith Nedlands		http://www.dalkeithn	Full details here ...
3		Dalkeith Nedlands Bowling Club	Barefoot bowling is for everyone		http://www.dalkeithn	Read more ...

The image for this slider.

This optional Sub-Title text goes on the top of, and is in a smaller font, than the Title.

Insert the address of the page to which the Link Text refers.

To re-order the sliders, click in the space to the left of the slider image then drag and drop to the new place.

To remove a slider row, hover the mouse over the clear space to the right of the Link Text area to highlight the *Remove Row* button. Click the button.

To add a new slider anywhere, hover the mouse over the clear space to the right of the Link Text area to highlight the *Add Row* button. Click this button to insert then add an image and fill the other fields as required.

When done, use *Preview* to check the changes then *Update* to save.

A word on images used for Home Page sliders

As these images are spread right across the screen, they need to be of reasonably high definition. The aspect ratio needs to be about 3:1. Where possible a single image a minimum 3400 pixels wide and 1130 pixels high. The alternative is to make a collage of several images (3 images 1130 pixels square works well, as do other combinations (<https://www.photocollage.com/> is one website where collages can be built). See the current website for examples.

DNBC website: HOME PAGE - editing

Info Section

This section displays three items in the format below. On this site they point to the same places as three of the sliders.

The screenshot shows a website section titled "Functions@DNBC". It features a champagne glass icon, a title, a paragraph of text, and a "READ MORE >" button. Four blue callout boxes point to these elements:

- Icon**: Selected from those provided
- Title**: Functions@DNBC
- Text**: Any description required.
- Button**: A button that connects to the web page with more

The screenshot shows the "Info Section" control panel. It includes a "Show Info Section" toggle (Yes/No), an "Info Items" table, and an "Add Row" button.

	Icon	Title	Text	Link
1	Champagne Remove	Functions@DNBC	The Dalkeith Nedlands Bowling Club is suitable for many types of functions: formal.	http://www.dalkeithnbc.com.au/fun
2	magnifying-glass Remove	Considering Bowls?	We can offer you: pennant bowls at all levels; organised social bowls on several	http://www.dalkeithnbc.com.au/foir
3	medal Remove	Tearaway Triplet	Try Tearaway Triplet. Get a trio together for some summer fun under lights. Six weeks from	http://www.dalkeithnbc.com.au/cor

Four blue callout boxes provide instructions for the control panel:

- Icon**: To select an icon, first remove any existing icon, then click *Select Icon*
- Title**: Enter the title here
- Text**: Enter a brief description of the page to which this will be linked.
- Link**: Enter the web address that this item will link to.

Drag the numbered left space to re-order the items. To remove a slider row, hover the mouse over the clear space to the right of the Link Text area to highlight the *Remove Row* button. Click the button.

To add a new item anywhere, hover the mouse over the clear space to the right of the *Link* area to highlight the *Add Row* button.

DNBC website: HOME PAGE - editing

News Section

All that needs doing here is to indicate whether the News section is to be displayed or not. You can also edit their title and link text.

News Section	
Show News Section <input checked="" type="radio"/> Yes <input type="radio"/> No	News Title Club news
News Link http://www.dalkeithnbc.com.au/news/	News Link Text View archive

Do not change the web address link unless you have knowledge beyond that of the writer. The address links to a web page named *News – Post page* which is set below.

The image shows a sequence of steps in the WordPress dashboard to configure the home page. It starts with the 'Dashboard' screen, where a blue callout bubble says 'Click Customise your site' pointing to the 'Customise Your Site' button. The next step is the 'Home page Settings' screen, where a blue callout bubble says 'Click home page settings' pointing to the 'Home page Settings' link. Finally, the 'Customising Home page Settings' screen is shown, where a blue callout bubble says 'This is the News page' pointing to the 'News' selection in the 'Posts page' dropdown menu.

Dashboard

Home page Settings

Customising Home page Settings

Your home page displays

- Your latest posts
- A static page

Home page

Homepage

+ Add New Page

Posts page

News

+ Add New Page

DNBC website: HOME PAGE - editing

Events Section

All that needs doing here is to indicate whether the Events section is to be displayed or not. You can also edit the title and *Events Link Text*.

Do not change the web address link unless you have knowledge beyond that of the writer. The address links to a web page named *Events*, which is listed right at the end of the Pages list, not in alphabetical order.

Events Section	
Show Events <input checked="" type="radio"/> Yes <input type="radio"/> no	Events Title Upcoming Events
Events Link http://www.dalkeithnbc.com.au/events/	Events Link Text View All

DNBC website: HOME PAGE - editing

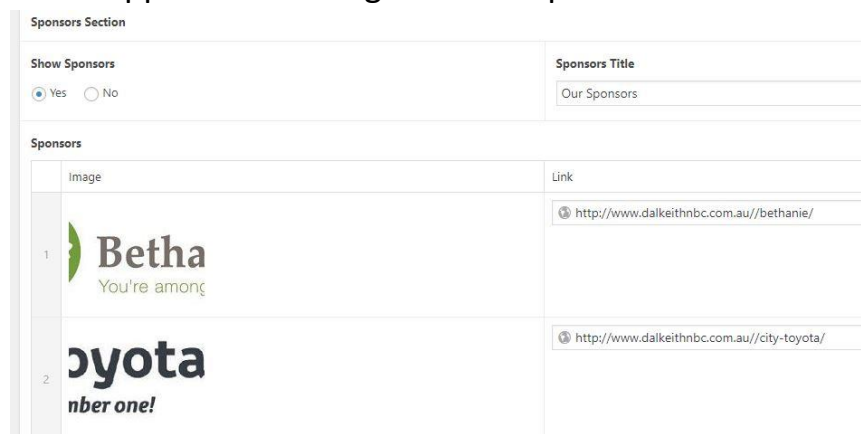
Sponsors Section

The sponsors slider at the bottom of the Home Page is accessed as follows:



The sponsors logos will show on the left.

1. To insert a new sponsor anywhere, click on the sponsor logo that the new sponsor is to appear above, then click the small + in a circle that appears on the right of that sponsor's area.



2. Click *Add image* on the left. Select the sponsor image from the media library folder *Slider > Narrow*. Click *Select*.
3. Next paste the address, to the sponsor's web page,

into the area provided. Ensure that *http://* is inserted before the *www*.

Click *Update* further up the page to save changes.